

NOTIFICATION OF FOOD DISTRIBUTION

FOOD FOR ON-CAMPUS DISTRIBUTION

Note: This form is to be used when serving non-hazardous food like bags of chips and bottled soft drinks or when arrangements are made to bring in a caterer to prepare and serve the food. After completing this form, Campus Mail to EH&S Mail Code: C-2600 or fax to (512) 471-6918.

Today's Date: _____

Organization/Department: _____

Activity/Event: _____

Distribution Site: _____ Date: _____ Time: _____

Represented by: _____ Phone: _____ Fax: _____

Catered: Yes No If yes, by: _____

Description of food to be distributed: *(Be specific such as types of meats, sandwiches, baked goods or beverages)*

EHS OFFICE USE ONLY

RECOMMENDATIONS: _____

AUTHORIZED SIGNATURE

DATE